



BOARD OF COUNTY COMMISSIONERS MINUTES

MONDAY, JUNE 15, 2020

This Regular meeting was conducted under 25 O.S §306 (C) (Signed and enacted March 18, 2020). The meeting took place in the Board of County Commissioners Meeting Room and through teleconference. To accommodate the public who are observing social distancing the following number was provided, (312)626-6799, meeting ID is 706 237 079; and <http://zoom.us/j/706237079/> for video. The public was asked to call ahead to (405)366-0200 to make Public Comment.

Jacob McHughes led in the Prayer and the Pledge of Allegiance.

Chairman Harold Haralson called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 15th day of June 2020, in Meeting Room 200 of the Cleveland County Office Building. Linda Atkins, Deputy County Clerk/Secretary, called the roll and those present were:

Harold Haralson, Chairman
Darry Stacy, Vice-Chairman
Rod Cleveland, Member
Linda Atkins, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Nate Hales, Melissa Nies, Melinda Duke, Susan Reese, Laura Smith, Sheriff Blake Green, Bryan Jenkins, Brenda Hill, Brian Wint, Kathy Singer, Brenda Hill, George Mauldin, Jacob McHughes, John Roberts, Alison Vinson, Joy Hampton, Leann Clement, and Chief of Detention Julie Tipton.

After the reading of the minutes of the Regular Meeting of June 8, 2020, and there being no additions or corrections, Darry Stacy moved, seconded by Rod Cleveland, that the minutes be **approved** as read.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

A. Old Business:

1. Upon the recommendation of Melinda Duke, Harold Haralson moved, seconded by Darry Stacy, to **award** as per bid summary and where low bid is not awarded there is an explanation for **Bid #SHE-1951 – One-Year (1) Non-Encumbered Contract for Inmate & Detention Supplies for Cleveland County**. The bid term will be from July 1, 2020 through June 30, 2021. The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

2. Upon the recommendation of Melinda Duke, Harold Haralson moved, seconded by Rod Cleveland, to **award** as per bid summary and where low bid is not awarded there is an explanation for **Bid #SHE-1952 – One-Year (1) Non-Encumbered Contract for Jail Supplies for Cleveland County**. The bid term will be from July 1, 2020 through June 30, 2021.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
3. Upon the recommendation of Susan Reese, Harold Haralson moved, seconded by Darry Stacy, to **table** the awarding and/or rejecting of the bids until a later date for **Bid #SHE-1953 – Six (6) month Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners**. The bid term will be from July 22, 2020 through January 21, 2021.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.
4. Upon the recommendation of Melinda Duke, Harold Haralson moved, seconded by Rod Cleveland, to **award** to Southwest Elevator Company as the lowest and best bid for **Bid #COM-1954 – Agreement for preventative maintenance of five (5) Hydraulic Elevators and one (1) Rotary Elevator for Cleveland County**. The bid term will be from July 1, 2020 through June 30, 2021.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

B. Items of Business:

1. **George Mauldin, Emergency Management Director, presented the following COVID-19 Updates and Operations within Cleveland County.** There are 524 confirmed cases in Cleveland County with 37 deaths. This is an increase of 28 cases with three additional deaths since the last weekly update on June 8, 2020.

There are 259 cases in Norman with 23 deaths. This is an increase of 9 cases with no additional deaths since the last weekly update on June 8, 2020.

The City of Norman entered Phase 3 of their re-opening plan on Friday June

12. Phase 3 provisions include:

- Hair salons, barbershops, spas, nail salons, tattoo parlors, body piercing shops, pet groomers, and similar businesses may now accept walk-ins.
- Overnight summer camps may now resume. See guidance documentation.
- There are no limits to group sizes, provided businesses, event organizers and local officials consider social distancing.
- Businesses may resume unrestricted staffing at worksites.

Since the relaxing of restrictions four weeks ago, we have had no issues in the courthouse complex.

There was no shipment of PPE from the state last Friday.

PPE supplies for the Sheriff's Office and volunteer fire departments are adequate.

Darry Stacy moved, seconded by Rod Cleveland, to **accept** the following recommendation made by Emergency Management Director to **remove all restrictions to public meetings but continue to follow CDC guidelines on social distancing.**

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

2. Darry Stacy moved, seconded by Rod Cleveland, to **strike** the presentation by Nationwide Retirement Solutions Plan from the agenda. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.

Chairman Harold Haralson said that the following item numbers, 3 through 56, are Consent Items and are routine in nature with the exception of item numbers 3, 32 and 43: Rod Cleveland moved, seconded by Darry Stacy, to approve the consent items with the exclusions of item numbers 3, 32 and 43.

3. (Moved to the end of the Consent Agenda for separate action.)
4. **Approve** the Cleveland County 2019 Financial Statement and Footnotes for FY ended June 30, 2019.
5. **Contract** between Board of County Commissioners on behalf of Cleveland County Assessor's Office and A.E.C Solutions effective July 5, 2020 through June 30, 2021 in the amount of \$800.00 per year.
6. **Notice of Appointment** of Aaron Hansel and Tracy James as Receiving Officers on the following accounts: MD1A, MD1C, MD2, MD3, MD3B and MD3C Healthy Living Block.
7. **Rescind and Re-award Bid #COM-1931.** Rescind A&B Auto Recycler award to District #3 and Alternate Award to Districts #1 & 2. Re-award Total Metal Recycling to District #3. A&B Auto Recycler is no longer in business.
8. **Extended Services Agreement** between Board of County Commissioners on behalf of Cleveland County IT Department and Dell for PowerEdge R510 upgrades and extensions in the amount of \$257.29 effective July 1, 2020 through June 30, 2021.
9. **Extended Services Agreement** between Board of County Commissioners on behalf of Cleveland County IT Department and Dell for PowerEdge R320 upgrades and extensions in the amount of \$985.29 and PowerEdge R420 upgrades in the amount of \$1,354.28 effective July 1, 2020 through June 30, 2021.

10. **Extended Services Agreement** between Board of County Commissioners on behalf of Cleveland County IT Department and Dell for PowerEdge R220 upgrades and extensions in the amount of \$471.51 effective July 1, 2020 through June 30, 2021.
11. **Contract** between Board of County Commissioners on behalf of Cleveland County IT Department and TransUnion effective July 1, 2020 through June 30, 2021 in the amount of \$1,100.00 per month.
12. **Renewal Contract** between Board of County Commissioners on behalf of Cleveland County IT Department and Xerox Business Solutions Southwest effective July 1, 2020 through June 30, 2021 in the amount of \$.0071 for black and white and \$.049 for colored copies.
13. **Contract** between Board of County Commissioners on behalf of Cleveland County IT Department and TechRadium effective July 1, 2020 through June 30, 2021 in the amount of \$582.00.
14. **Contract** between Board of County Commissioners on behalf of Cleveland County IT Department and Navigo for a 1-year Cloud Basic Subscription effective July 1, 2020 through June 30, 2021 in the amount of \$395.00.
15. **Contract** between Board of County Commissioners on behalf of Cleveland County IT Department and LogMeIn effective July 1, 2020 through June 30, 2021 in the amount of \$2,598.00.
16. **Contract** between Board of County Commissioners on behalf of Cleveland County IT Department and Solarwinds effective July 1, 2020 through June 30, 2021 in the amount of \$1,199.96.
17. **Contract** between Board of County Commissioners on behalf of Cleveland County Assessor's Office and Dell Financial Services effective July 1, 2020 through June 30, 2021 in the amount of \$620.89 per month.
18. **Maintenance Agreement** between Clifford Power and Cleveland County Health Department for a Kohler, 300k W generator located at 12th Ave., NE Norman, OK effective July 1, 2020 through June 30, 2021. The Health Department will pay maintenance costs of \$936.00 for one Annual Full Service and one Semi-Annual Inspection and \$971.00 for one Generator Load Bank Test for a total price per year of \$1,907.00.
19. **Maintenance Agreement** between Clifford Power and Cleveland County Health Department for a MTU Onsite Energy 750 KW generator located at 424 South Eastern, Moore, OK effective July 1, 2020 through June 30, 2021. The Health Department will pay maintenance costs for one Annual Full Service and one Semi-Annual Inspection for a total price of \$1,944.00.
20. **Contract** between Cleveland County Health Department and Firetrol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire

Sprinkler and Kitchen Hood Systems, extinguishers and monitoring effective July 1, 2020 through June 30, 2021. The Health Department will pay \$225.00 for Fire Sprinkler test and inspection; \$992.00 for Fire Alarm System Inspection and testing; \$69.00 for Portable Fire Extinguisher Inspection and Tagging (all services extra); and \$246.00 for Kitchen Hood Suppression System Test and Inspection; \$300.00 for fire alarm monitoring and security. All pricing is for the Norman office.

- 21. Contract Renewal** between Board of County Commissioners on behalf of Cleveland County Detention Center and Dell Maintenance for PowerEdge R710 Upgrades and Extensions in the amount of \$696.09, PowerEdge R510 Upgrade and Extensions in the amount of \$446.77 and PowerVault NX3100 Upgrade and Extensions in the amount of \$1,505.99, contracts effective July 1, 2020 through June 30, 2021.
- 22. Contract** between Board of County Commissioners on behalf of the Cleveland County Detention Center and Schendel Pest Control effective July 1, 2020 through June 30, 2021 in the amount of \$85.00 bi-monthly and \$80.00 quarterly.
- 23. Contract** between Board of County Commissioner on behalf of the Cleveland County Sheriff's Office and Schendel Pest Control effective July 1, 2020 through June 30, 2021 for spraying at the Operations Center in the amount of \$65.00 monthly.
- 24. Contract** between Board of County Commissioners on behalf of Cleveland County Sheriff's Office and City Grease Trap Services for grease pump out and disposal on quarterly basis in the amount of \$1,000.00 for large trap (5000 gal) and three (3) small inside traps for \$250.00. Date of service begins July 1, 2020 and terminates June 30, 2021.
- 25. Contract** between Board of County Commissioners on behalf of Cleveland County Sheriff's Office and PERCS Index Inc. effective May 22, 2020 through May 21, 2021 in the amount of \$500.00 annually.
- 26. Extended Services Agreement** between Board of County Commissioners on behalf of Cleveland County Clerk's Office and Dell for one (1) Power Edge R720XD Server, one (1) Power Edge R220 Server and one (1) Power Edge R430 Server in the amount of \$3,168.30 effective July 1, 2020 through June 30, 2021.
- 27. Jail Services Agreement** between Board of County Commissioners on behalf of Cleveland County Sheriff's Office and the City of Norman effective July 1, 2020 through June 30, 2021 in the amount of \$52.00 per day for each incarcerated person.
- 28. Contract** between Cleveland County Health Department and Firetrol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire Sprinkler and Kitchen Hood Systems, extinguishers and monitoring effective July 1, 2020 through June 30, 2021. The Health Department will pay \$225.00

for Fire Sprinkler test and inspection; \$702.00 for Fire Alarm System Inspection and testing; \$64.50 for Portable Fire Extinguisher Inspection and Tagging (all services extra); and \$246.00 for Kitchen Hood Suppression System Test and Inspection; \$300.00 for fire alarm monitoring and security. All pricing is for the Moore office.

29. **Contract** between Cleveland County Health Department and Stacey Clement to provide Directly Observed Therapy (DOT) and related services to tuberculosis (TB) from July 1, 2020 through June 30, 2021 at a rate of \$10.00 per visit and mileage in accordance with State Travel Reimbursement Act (STRA) which is currently \$.575 per mile for a maximum reimbursement of \$8,450.00.
30. **Contract** between Cleveland County Health Department and Joyce Clement to provide Directly Observed Therapy (DOT) and related services to tuberculosis (TB) from July 1, 2020 through June 30, 2021 at a rate of \$10.00 per visit and mileage in accordance with State Travel Reimbursement Act (STRA) which is currently \$.575 per mile for a maximum reimbursement of \$8,450.00.
31. **Contract** between Cleveland County Health Department and Vivian Gibson to provide Directly Observed Therapy (DOT) and related services to tuberculosis (TB) from July 1, 2020 through June 30, 2021 at a rate of \$10.00 per visit and mileage in accordance with State Travel Reimbursement Act (STRA) which is currently \$.575 per mile for a maximum reimbursement of \$8,450.00.
32. **(Moved to the end of the Consent Agenda for separate action.)**
33. **Contract** between Board of County Commissioners and Eureka Water Company effective July 1, 2020 through June 30, 2021 in the amount of \$6.20 per 5 gallon bottle.
34. **Contract** between Board of County Commissioners on behalf of Cleveland County Wellness Center and Eureka Water Company effective July 1, 2020 through June 30, 2021 in the amount of \$6.20 per 5 gallon bottle.
35. **Contract** between Board of County Commissioners on behalf of Cleveland County Court Clerk and ImageNet Consulting, LLC for maintenance on Imaging Machine, Canon IR ADV 65551, Staple Finisher/PCL Printer Kit/PS Printer Kit, Utility Tray B1 (SKA077579) Criminal effective July 1, 2020 through June 30, 2021 in the amount \$65.00 per month including 10,000 base, service charge and \$.0065 per page over 10,000 base for overages.
36. **Contract** between Board of County Commissioners on behalf of Cleveland County Court Clerk and ImageNet Consulting, LLC for maintenance on Imaging Machine: Canon IR ADV 6255; PCL & PS Print/MEM/SFIN (NMU17211) Civil effective July 1, 2020 through June 30, 2021 in the

amount of \$65.00 per month including 10,000 base, service charge and \$.0065 per page over 10,000 base for overages.

- 37. Contract** between Board of County Commissioners on behalf of Cleveland County Court Clerk and ImageNet Consulting, LLC effective July 1, 2020 through June 30, 2021 for rental of the following items: Imaging Machine, Canon IR Adv 6255PCL Printer Kit/PS Printer Kit/MEM/SFIN Serial #NMU17211 Civil in the amount of \$277.91 per month.
- 38. Contract** between Board of County Commissioners on behalf of Cleveland County Court Clerk and ImageNet Consulting, LLC effective July 1, 2020 through June 30, 2021 for rental of the following items: Imaging Machine: Canon IR Adv 65551: Staple Finisher/PCL Printer Kit/PS Printer Kit/Utility Tray B1 Serial #SKA07757 (Criminal) in the amount of \$298.68.
- 39. Contract** between Cleveland County District #3 and James Supplies, LLC for lease of 21 cylinders effective July 1, 2020 through June 30, 2021 at the rate of \$46.00 per cylinder for a total of \$966.00.
- 40. Agreement** between Cleveland County District #3 and Waste Disposal Business effective July 1, 2020 through June 30, 2021 at the rate of \$100.00 per month.
- 41. Detention Services Agreement** between Board of County Commissioners and Sequoyah Enterprises, Inc effective July 1, 2020 through June 30, 2021 in the amount of \$26.00 a day per child.
- 42. Detention Services Agreement** between Board of County Commissioners and Community Works effective July 1, 2020 through June 30, 2021 in the amount of \$24.34 a day per child for services at Cleveland County and Pottawatomie County Juvenile Detention Centers.
- 43. (Moved to the end of the Consent Agenda for separate action.)**
- 44. Payment** of Statement # 18359 from Tisdal & O'Hara for Consultations provided to Cleveland County in the amount of \$16,840.79.
- 45. Contract** between Cleveland County District #1 and Sharp's Cleaning Service, Inc. effective July 1, 2020 through June 30, 2021 in the amount of \$425.00 per month.
- 46. Contract** between Board of County Commissioners on behalf of Emergency Management and Singlewire effective July 1, 2020 through June 30, 2021 in the amount of \$497.50.
- 47. Contract** between Board of County Commissioners on behalf of Emergency Management and Oklahoma Office Systems, LLC DBA Onesource effective July 1, 2020 through June 30, 2021 in the amount of \$.0075 for black and one copies and \$.0400 for colored copies.

- 48. Contract** between Board of County Commissioners on behalf of Cleveland County Assessor's Office and Spatale effective July 1, 2020 through June 30, 2021 in the amount of \$19,000.00 per year.
- 49. Agreement** between Board of County Commissioners on behalf of Cleveland County Sheriff's Office and Independent School District No. 29 of Cleveland County, Norman Public Schools effective July 1, 2020 through June 30, 2021 in the amount of \$5,315.72 per month.
- 50. Extended Service Agreement** between Board of County Commissioners on behalf of Cleveland County Election Board and Dell effective July 1, 2020 through July 1, 2021 for one (1) PowerEdge T340 upgrades and extension in the amount of \$499.40.
- 51. Service Contract** between Cleveland County District #3 and Wiring Solutions effective July 1, 2020 through June 30, 2021 in the amount of \$838.80 for Life Safety Panic Button Alarm Monitoring and Fire Alarm Monitoring.
- 52. Approve the May 2020 Monthly Reports** of the following Officers:
- a. Bryant Rains, County Election Board Secretary
 - b. Tammy Belinson, County Clerk
 - c. Jim Reynolds, County Treasurer
 - d. Douglas Warr, County Assessor
 - e. Marilyn Williams, Court Clerk
 - f. Blake Green, County Sheriff
 - g. Jackie Kanak, Health Department
- 53. Contract** between Cleveland County District #1 and Eureka Water Company effective July 1, 2020 through June 30, 2021 in the amount of \$5.49 per 16.9oz case of water.
- 54. Contract** between Board of County Commissioners on behalf of Cleveland County Election Board and Quadient Leasing effective July 1, 2020 through June 30, 2021 in the amount of \$370.00 per month for the lease and maintenance of Postage Machine Series 700.
- 55. Review, Audit, and Approve or Disallow Blanket Purchase Orders** submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
- 56. Review, Audit, and Approve or Disallow claims for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay.** A report will be available for distribution at the meeting or may be obtained from the County Clerk.

The vote was: Rod Cleveland, yes; Haralson, yes; Darry Stacy, yes.
Motion carried.

END OF CONSENT DOCKET.

Darry Stacy moved to **approve Item No. 3 - Memorandum of Understanding** between Cleveland County Board of Health and Moore Norman Technology Center regarding the wellness complex. Harold Haralson seconded the motion. Rod Cleveland discussed the maintenance agreement on appliances. Darry Stacy said that the Health Department will be responsible for the continued maintenance and operation of that and added that plans were submitted from the architect concerning the appliances used in the kitchen. The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

Darry Stacy moved, seconded by Rod Cleveland, to **approve Item No. 32 - Contract** between Board of County Commissioners and Classen Urgent Care & Classen Family Practice effective July 1, 2020 through June 30, 2021 in the amount of \$120 per patient-encounter for the first 1000 encounters and \$75 per encounter afterward. The vote was: Harold Haralson, abstain; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

Harold Haralson moved, seconded by Rod Cleveland, to **strike the following from the agenda: Item No. 43 -Payment** of Invoice \$690223 from Crowe & Donlevy for Miscellaneous Labor & Employment Consultations provided to Cleveland County in the amount of \$5,177.00. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.

- C. There was no **new business** to come before the Board for discussion.
- D. During **Commissioner's** discussions about **County Business**, Commissioner Stacy wished Chief of Detention Julie Tipton a very Happy Birthday and congratulated Rodney Wayne for doing an incredible job in maintaining the Courthouse grounds.
- E. There were no **comments** made by the **Public**.
- F. There being no further business to come before the Board, Darry Stacy moved, seconded by Rod Cleveland, that the meeting is **adjourned** at 1:11 P.M. The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

(Clerk's Note: Agenda was posted on June 12, 2020, @ 8:55 AM.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**

Harold Haralson
Harold Haralson, Chairman

ATTEST:

Tammy Belinson
Tammy Belinson, County Clerk and Secretary to the Board

Minutes prepared by: Linda Atkins
Deputy County Clerk

